Technical Guideline for Students: Using the Co.De. Moodle Platform

Work package n°3 - Co.De. 4 Classrooms

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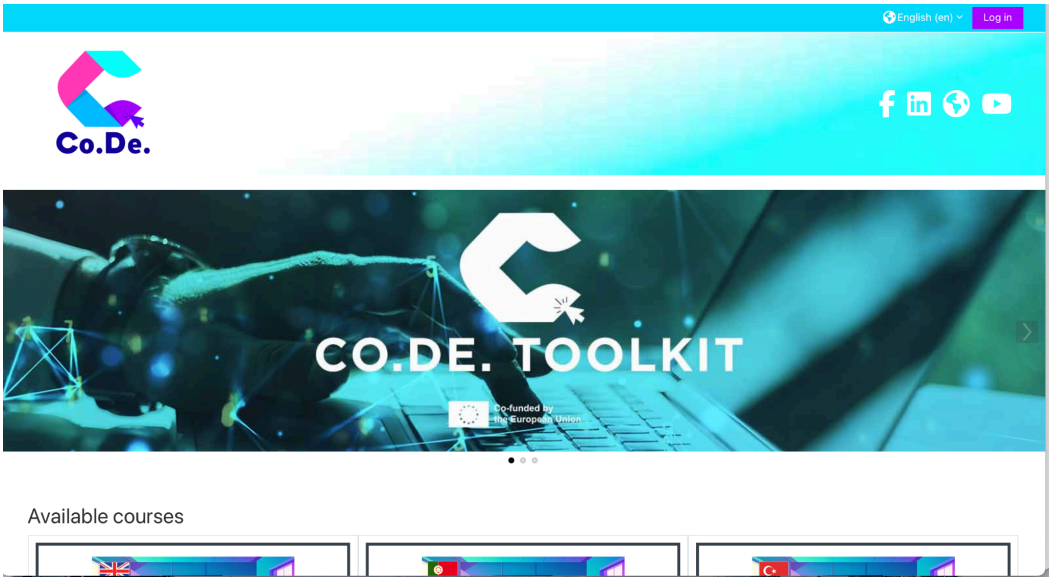
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Introduction

This technical guideline has been developed the Erasmus+ co-funded project Co.De. (Project 2023-1-ES01-KA220-SCH-000154536) to support secondary school teachers in effectively using the Co.De. Toolkit hosted on a Moodle-based platform.

The platform provides interactive and engaging learning materials designed to support your skills in co-design, collaboration, and digital learning.
To help you get started, a video tutorial with subtitles in all partner languages is also available.



Accessing the Co.De. Platform

To begin using the platform:
Open the Co.De. Toolkit platform via the provided link:
https://toolkit.code-eduproject.eu/

Click on “Log in”
Enter the credentials shared with you by your project coordinator
All partner accounts have been assigned administrator access, allowing full control

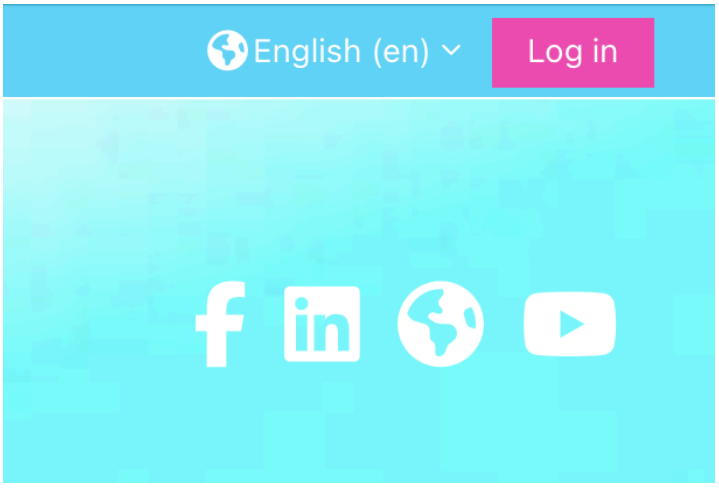
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over course content.

Creating Your Account

To begin using the platform:

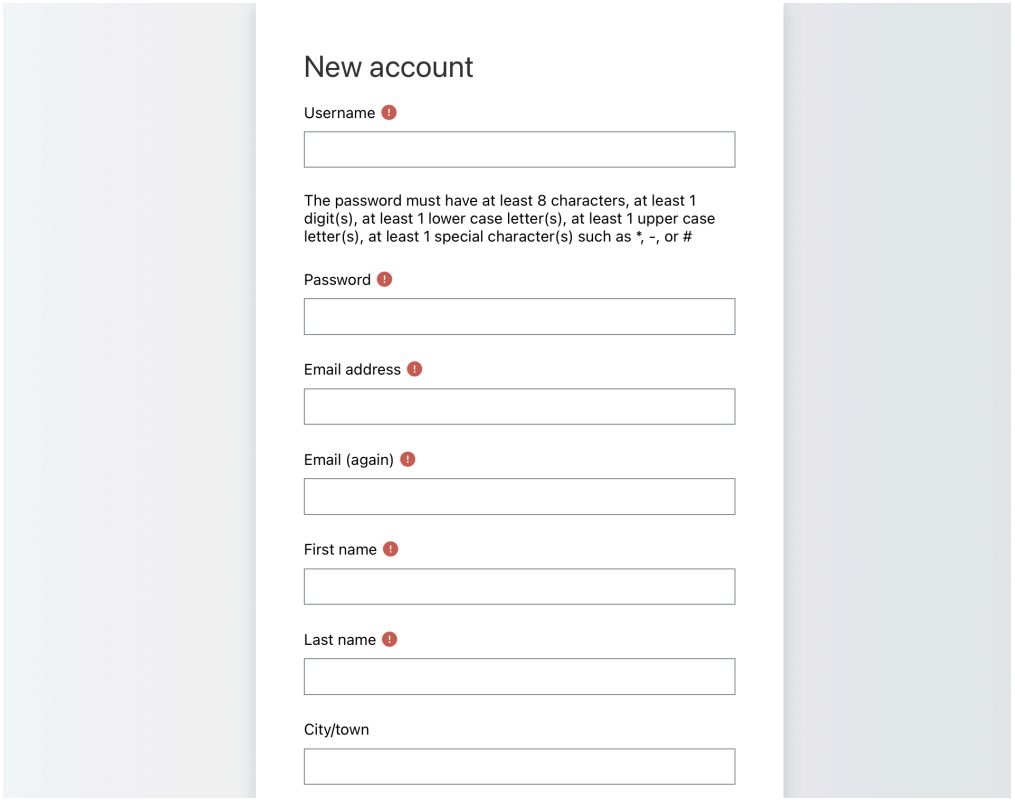
- Go to the Co.De. platform
- Click on “Log in” (top right corner)
- Select “Create new account”



Then:

- Enter a username and password
- Provide your email address
- Complete the security check (CAPTCHA)
- Click “Create my account”

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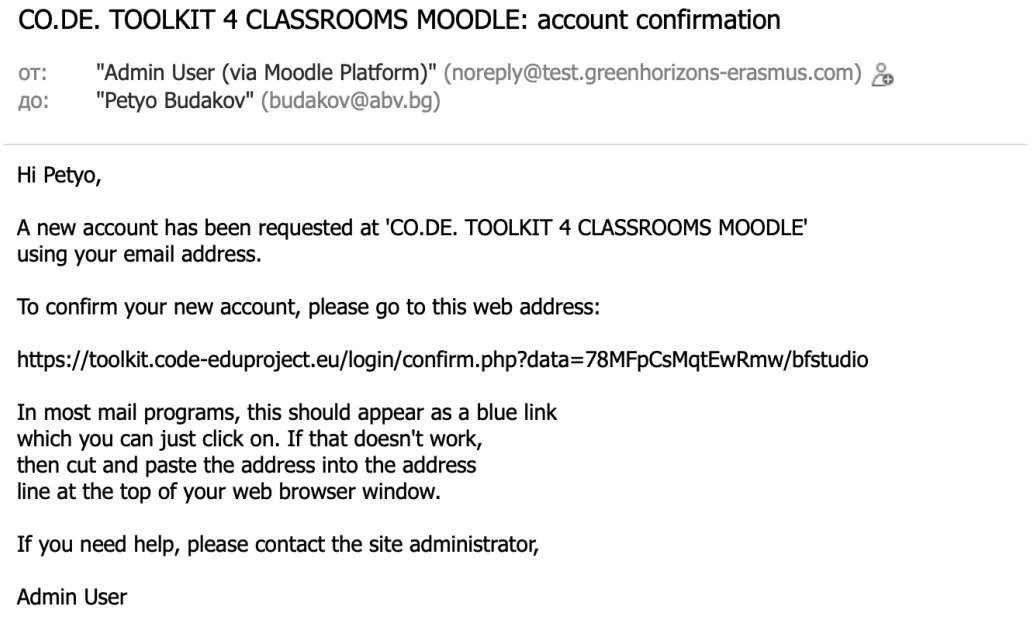


You will receive a confirmation email:

- Open your mailbox
- Click on the confirmation link to activate your account
- Once confirmed, you can log in to the platform.

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CO.DE. TOOLKIT 4 CLASSROOMS MOODLE: account confirmation

от: "Admin User (via Moodle Platform)" (noreply@test.greenhorizons-erasmus.com)
до: "Petyo Budakov" (budakov@abv.bg)

Hi Petyo,

A new account has been requested at 'CO.DE. TOOLKIT 4 CLASSROOMS MOODLE'
using your email address.

To confirm your new account, please go to this web address:

https://toolkit.code-eduproject.eu/login/confirm.php?data=78MFpCsMqtEwRmw/bfstudio

In most mail programs, this should appear as a blue link
which you can just click on. If that doesn't work,
then cut and paste the address into the address
line at the top of your web browser window.

If you need help, please contact the site administrator,

Admin User

Logging In

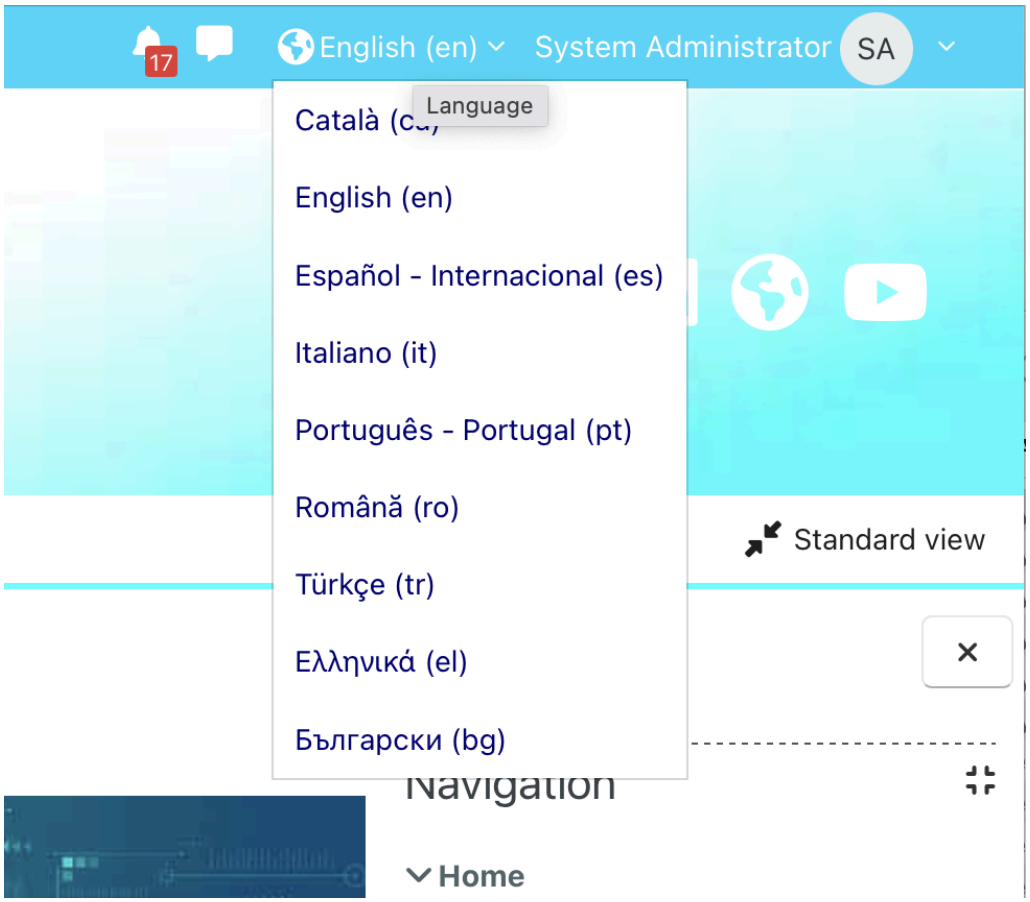
After creating your account:

- Click “Log in”
- Enter your username and password
- You now have access to the learning platform.

Choosing Your Language

- The platform is available in multiple languages.
- Go to the top right menu
- Select your preferred language
- You can choose any partner language, depending on your preference.

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Enrolling in a Course

To start learning:

- Go to the homepage
- Select a course (for example, the English version or your preferred language)
- Click on the course
- Click “Enrol me”
- You are now enrolled and can access the learning materials.

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Exploring the Learning Content

Each course includes:

- Learning modules with short descriptions
- Downloadable training materials (PDFs and resources)

To use the content:

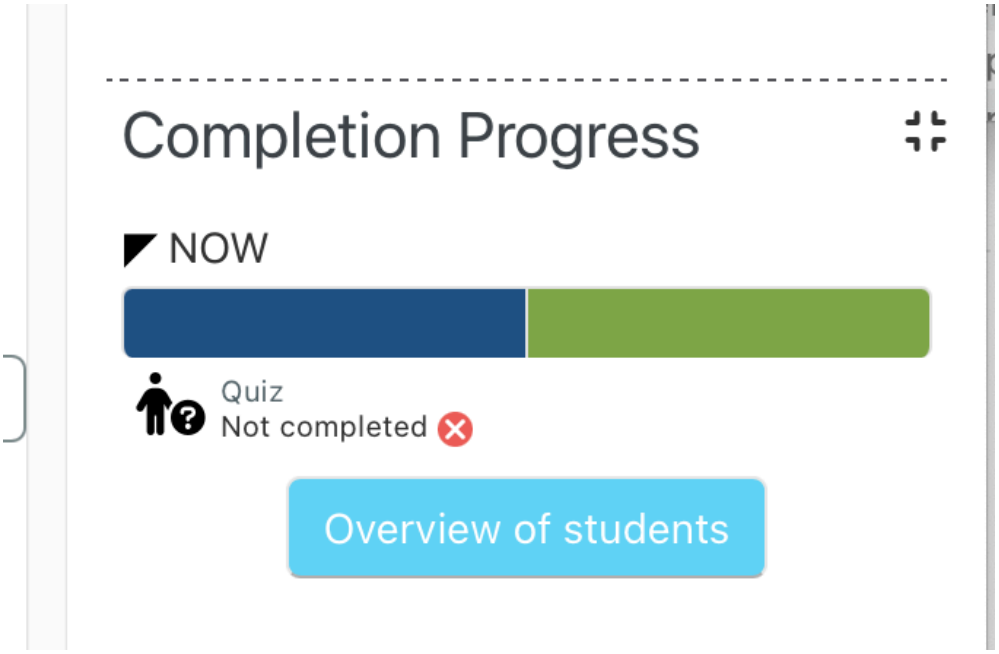
- Click on a module
- Open or download the materials
- Study them at your own pace

You can access the platform from your computer, tablet, or mobile phone.

Tracking Your Progress

Once enrolled:

- You can monitor your learning progress within the course
- This helps you manage your time and stay on track
- You can always coordinate your learning with your teachers.



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Knowledge Check and Certification

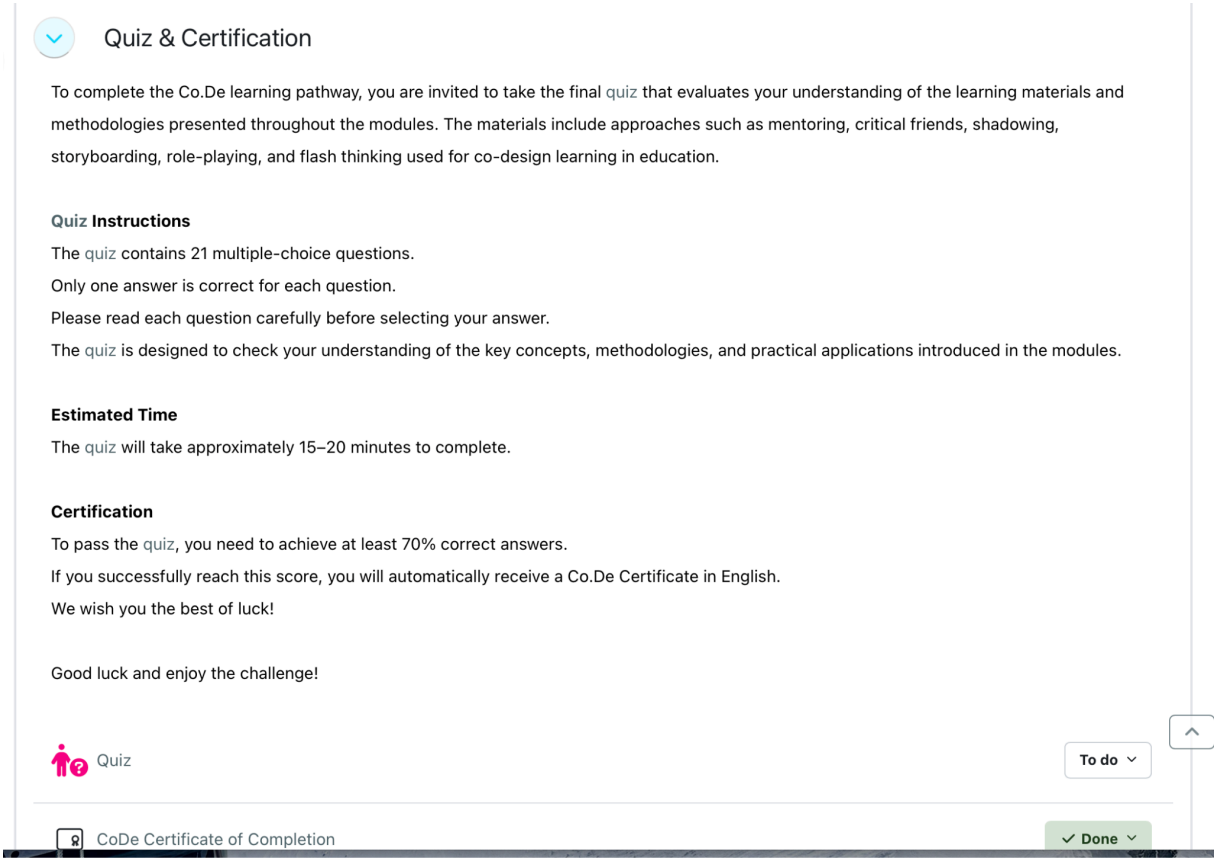
In the English version of the course, you can:

- Take a quiz to test your knowledge
- The quiz usually takes 15–20 minutes
- If you successfully pass the quiz:
- You will receive a certificate of completion.

Personal Profile and Communication

You can personalise your experience:

- Click on your profile (top right corner)
- Add a picture, interests, and other details
- Connect and communicate with other learners



The platform also allows you to:

- Send messages
- Receive notifications
- Stay connected with your learning community

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Video Tutorial: Step-by-Step Guidance

To support your learning experience, a dedicated video tutorial has been created to guide you through all the main steps of using the Co.De. platform.

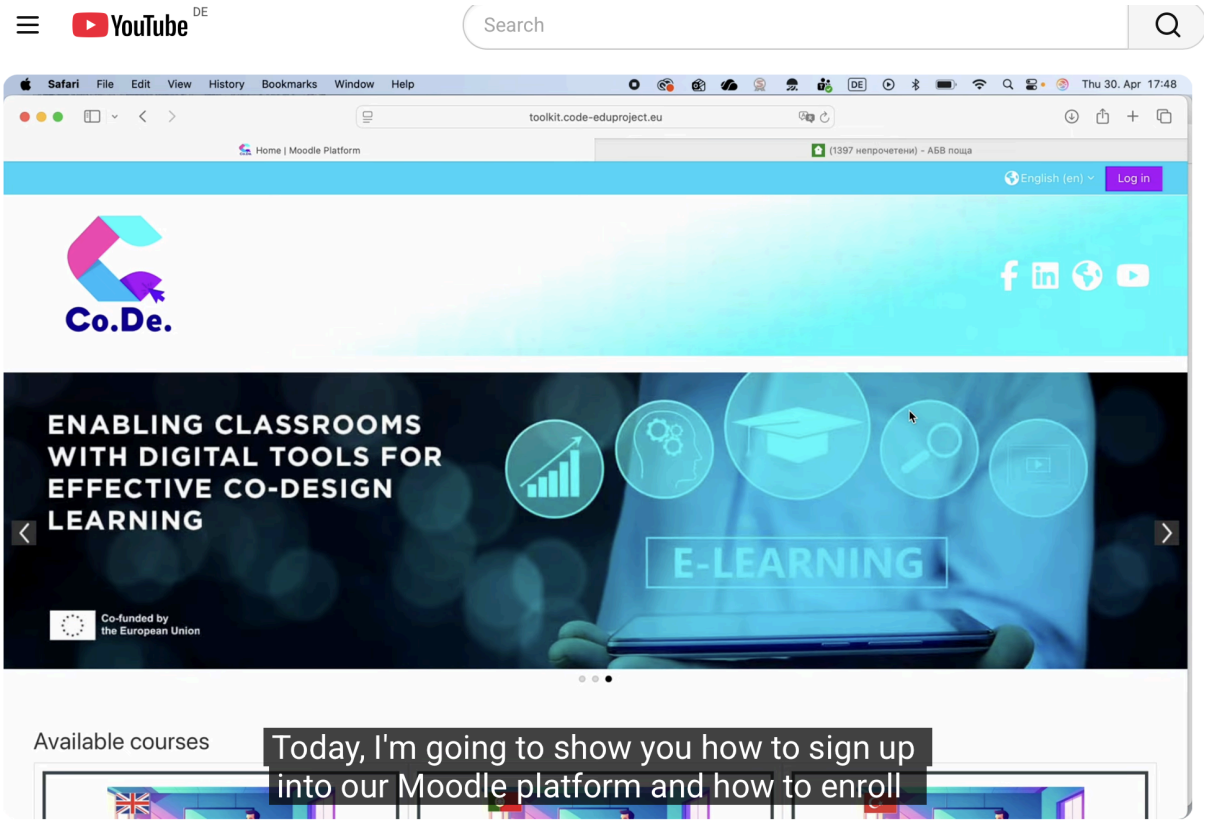
The video demonstrates:

- How to create your account
- How to log in and choose your language
- How to enrol in a course
- How to access and download learning materials
- How to take the quiz and receive your certificate

The tutorial is available with subtitles in all partner languages, making it easy to follow at your own pace.

- We strongly encourage you to watch the video before or alongside using the platform, as it provides a clear, visual explanation of each step.
- You can pause, replay, and follow the instructions in real time while exploring the platform.

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URL to the Tutorial: https://www.youtube.com/watch?v=QImDFs0Tp7c

Scan the QR code and take the video tutorial

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Conclusion

The Co.De. platform offers a flexible and engaging learning environment.

- By following these steps, you will be able to:
- Access your course
- Explore high-quality learning materials
- Develop new skills through co-design and digital learning

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